



Insurance Policies Overview

2023-2024 Policy Year

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This resource is adapted with permission from the 2021 Insurance and Claim Manual created by Holmes Murphy. Learn more about Holmes Murphy insurance services at <https://www.holmesmurphy.com/fraternal/>.

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Introduction

This resource summarizes the insurance coverages provided through the Fraternity's various insurance policies. For specific questions regarding coverages, please contact the General Fraternity at 540-463-1869 or headquarters@sigmanu.org.

This resource also includes information on properly reporting actual and potential insurance claims and risk reduction resources that chapter and alumni entities may find helpful in reducing risk.

The cornerstone of a sound risk management plan is conducting a regular review of the Fraternity's [Risk Reduction Policy](#), applicable University policies, and other local policies (if applicable).

Do not hesitate to contact the General Fraternity as support needs arise. Also, consult the numerous educational materials and resources on the Fraternity's website at www.sigmanu.org.

The information provided in this resource is for informational purposes only and does not replace or supersede the actual insurance contract.

Paragraph One and Two of the Risk Reduction Policy

"Sigma Nu is an association of congenial minds and kindred souls founded for the specific purpose of influencing the development of mind, heart, and character of its members. Its Creed – To Believe in the Life of Love, to Walk in the Way of Honor, to Serve in the Light of Truth – represents the basic principles that form the philosophical underpinnings which guide its actions in the development of future leaders.

Like the larger society, and the universities and colleges at which its chapters reside, Sigma Nu is not a police agency. It employs no law enforcement agents, nor was it ever founded or chartered to do so. It has no capacity to maintain 'on site' observation of its chapters or its members, nor was it founded or does it exist for such purpose. It regards its members as subjects of the host college or university first, and members of Sigma Nu second. Sigma Nu is an organization that advises and encourages its members to conform to and abide by the laws of the land and the polices, rules, and regulations of the host institution."

Insurance Coverages

This section provides summary information about the insurance policies obtained by Sigma Nu Fraternity. Unless otherwise stated, recognized collegiate chapters, colonies, and alumni entities are insureds under these policies. Note that the summary provided is for informational purposes only and does not replace or supersede the actual insurance contract.

General Liability

Sigma Nu Fraternity's insurance includes a Commercial General Liability policy and Excess Liability policy. The policy period for each policy is October 1 to September 30. The policy limits are summarized below. Note this is a summary only and not intended to serve as a substitute for the actual insurance contract.

Policy Type	Carrier	Broker	Per Occurrence Limit	Policy Aggregate Limit
General Liability	Transverse Specialty Insurance Company	Omni Insurance Services, LLC	\$1,000,000	\$2,000,000
Excess Liability	Transverse Specialty Insurance Company	Omni Insurance Services, LLC	\$1,000,000	\$1,000,000

The General Liability and Excess Liability policies provide coverage for claims pursued by a third party alleging an Insured's negligence resulted in damages associated with bodily injury, property damage, or personal injury. Insureds under these policies include but are not limited to, Sigma Nu Fraternity, Inc., undergraduate chapters, colonies, and alumni entities recognized by Sigma Nu Fraternity, Inc., and their officers, directors, members, and volunteers when acting within the scope of their duties and responsibilities. Coverage is subject to the limitations and exclusions of each insurance policy.

SIGMA NU LIABILITY COVERAGE SUMMARY

Coverage under the General Liability and Excess Liability policies includes the following, subject to the limitations and exclusions of each policy:

Commercial General Liability

Covers liability arising out of Fraternity premises and operations.

Hired & Non-Owned Automobile Liability Coverage

Covers Sigma Nu Fraternity when a chapter member or alumni volunteer is involved in an accident when driving their own car on Fraternity business. This coverage does not replace the personal auto

Insurance Brokers

The Fraternity currently uses two different insurance brokers to secure and manages its insurance policies.

Omni Insurance Services, LLC is the broker for the general liability, excess liability, and special event insurance policies, and the Member Accident Protection Program.

Holmes Murphy is the insurance broker for the other Fraternity insurance policies (Directors & Officers, Employment Practices Liability, Commercial Crime).

liability policy of the involved parties. The auto insurance of the driver and/or auto owner will be the primary insurance policy.

Products/Completed Operations Liability

Covers the preparation and consumption of food and beverages.

Personal Injury & Advertising Injury

Covers claims of damages caused by libel, defamation of character, false arrest, detention, malicious prosecution, wrongful entry or eviction, and invasion of privacy.

Contractual Liability Coverage

In certain situations, the liability coverage may be extended to other parties with whom a Sigma Nu Fraternity recognized entity may enter into a contractual agreement. Per [The Law of Sigma Nu Fraternity, Inc.](#), no collegiate chapter, alumni entity, or member is an agent of nor has the authority to agree to any obligation or contract for Sigma Nu Fraternity, Inc. Sigma Nu entities should have a complete understanding of the legal and insurance requirements of all contracts before signing. If needing assistance in this regard, please forward the draft contract for review by the General Fraternity to headquarters@sigmanu.org.

Watercraft Liability

Covers hired and non-owned boats/watercraft less than 52 feet in length.

Incidental Emergency Medical Care

Covers liability for an insured chapter or an individual who provides emergency medical care for injuries.

Damages to Premises You Rent

Covers fire damages only to premises rented. The policy limit for this coverage is \$100,000.

Worldwide Coverage

Coverage worldwide for lawsuits brought in the United States and Canada.

WHO IS AN INSURED?

The liability policy provides coverage to the following entities and individuals when acting within the scope of their Fraternity role for Sigma Nu-related matters and in compliance with Fraternity policies and applicable federal, state, and local laws, statutes, regulations, codes, and ordinances:

- a. Fraternity chapters that are chartered and colonies that are recognized by and in good standing with Sigma Nu Fraternity.
- b. House Corporations, Householding Corporations, Chapter Education Foundations, House Associations, Alumni Boards of Receivers, Alumni Advisory Boards, Alumni Associations, Alumni Corporations, Alumni Chapters, Boards of Advisors, Boards of Governors, Executive Councils, and Parent Clubs recognized and in good standing with

Sigma Nu Fraternity while acting within the scope of their Sigma Nu Fraternity-related role.

- c. Officers, Directors, Trustees, Partners, Coordinators, Custodians, Committee Members, Council Members, Volunteers, Housemothers, Resident Advisors, Faculty Advisors, Initiated Members, and Candidate Members of those entities listed in a. and b. above but for Sigma Nu Fraternity-related matters and while acting within the scope of their Sigma Nu Fraternity-related role.

Any such coverage is subject to terms of the policy, including exclusions.

WHO IS NOT AN INSURED?

- a. Any individual member, alumnus, trustee, or advisor for acts and omissions unrelated to Sigma Nu Fraternity or who is performing tasks outside of the responsibilities and expectations of their role.
- b. Intentional actions that result in property damage, injury, or death.
- c. Any insured that participates, supervises, or directs others to participate in excluded acts, including but not limited to assault and battery, sexual abuse, molestation, and hazing.
- d. Members' parents or family members and guests of chapter members.
- e. Host Institution administration, with the exception being those institutions added as an additional insured on the Fraternity's liability policy, subject to the terms of the additional insured status.

WHAT DOES THE COVERAGE NOT INCLUDE?

1. Any claim of bodily injury and/or property damage from an incident when:
 - a. An illegal act was committed.
 - b. An intentional act was committed.
 - c. A contractual agreement was violated.
 - d. There is any discharge, release, or escape of smoke, vapors, soot, fume, acids, toxic chemicals, etc., upon the land, the atmosphere, or any water course or body of water.
 - e. An employee is hurt on the job. Workers' Compensation coverage should be secured for all employees. If needing assistance securing this coverage, contact the General Fraternity.
 - f. Any act excluded from coverage by the insurance policy.
2. Any claim of property damage to property owned by, rented by, used by, or cared for by an Insured. The only exception would be fire damage to premises rented.

Adding Additional Insureds

Occasionally a landlord, host institution, or third-party vendor, might request to be added as an additional insured on the Fraternity's general liability policy.

Please forward any such request, with the contract, lease, or other written agreement denoting the insurance requirements, to the General Fraternity for review at headquarters@sigmanu.org.

A General Fraternity staff person will then be in contact to discuss the request and any questions or concerns the request raises. In some situations, once all issues are resolved, a certificate of insurance can be issued for the insurance company showing the requesting entity as an additional insured on the Fraternity's liability policy for the requested time period.

Directors & Officers / Employment Practices Liability

The Sigma Nu policies include a Directors & Officers/Employment Practices Liability (D&O/EPL) policy for recognized collegiate chapters, colonies, house corporations, alumni associations, and chapter educational foundations. D&O/EPL coverage protects all directors, officers, volunteers, and the associated entity from claims arising out of the failure or negligence of an Officer or Director in fulfilling their fiduciary duties of diligence, obedience, and loyalty to the organization.

Claims covered under a Directors & Officers Liability policy typically involve claims brought against an Officer or Director that alleged financial injury to the organization due to their maleficence in their service to the organization. It does not protect Officers and Directors from claims involving bodily injury, property damage, or personal injury. The General Liability Policy addresses those types of claims.

A Directors and Officers Liability policy provides Employment Practices Liability coverage for recognized collegiate chapters, house corporations, alumni associations, and chapter educational foundations from employment-related claims. This policy addresses employment claims such as discrimination, harassment, and wrongful termination arising in an employer/employee relationship.

Pursuant to the terms of the D&O / EPL policy, defense costs incurred by the insured or settlements made without the prior written consent of the insurance carrier will NOT be covered under the policy.

Commercial Crime Coverage

The Commercial Crime policy provides coverage for employee theft, which includes officers and volunteers, forgery and alteration of checks, and computer and wire transfer fraud. This coverage applies to all recognized collegiate chapters, colonies, house corporations, alumni associations, and chapter educational foundations.

Immediately report any potential insurance claims or litigation to headquarters@sigmanu.org or 540-463-1869. The prompt and accurate reporting of potential claim matters to the General Fraternity is critical.

D&O/EPL Policy Limits

- **Carrier:** RSUI Indemnity Company
- **Policy Term:** August 1, 2023 – August 1, 2024
- **Limit of Coverage:** \$5,000,000 Policy Aggregate
- **Retention/Deductible:** \$5,000 Directors and Officers; \$10,000 Employment Practices Liability

Only one Retention/Deductible will apply for a claim involving the General Fraternity and any recognized collegiate chapter, colony, house corporation, alumni association, or chapter educational foundation.

Crime Policy Limits

- **Carrier:** Zurich North American
- **Policy Term:** December 1, 2020 – December 1, 2023
- **Limit of Coverage:** \$250,000
- **Retention/Deductible:** \$2,500

Note, the party making the claim under the Crime and D&O/EPL policies will be responsible for the retention/deductible amount.

Member Accident Protection Program

The Member Accident Protection Program (MAPP) is a benefit provided to active collegiate chapter members in good standing. MAPP can help pay for costs associated with an injury or accidental death outside of those costs covered by the member's health insurance (e.g., co-pays, deductible).

The program is intended to complement, not replace, the member's primary health insurance coverage. Collegiate members should have health insurance through their parents or another arrangement. MAPP is not a substitute for primary health insurance. This is a supplemental **ACCIDENT ONLY** protection. It does not provide any protection for medical costs arising out of sickness. The policy pays eligible medical expenses that are not recoverable from any other insurance policy, service contract, or worker's compensation policy. Most commonly, MAPP claims result in reimbursement of health insurance policy deductibles and co-pays.

MAPP does not cover losses nor benefits for the following:

- Expenses for treatment on or to the teeth, except for treatment resulting from injury to natural teeth
- Eyeglasses, hearing aids, and examination for the prescription or fitting thereof
- Suicide, attempted suicide, or intentionally self-inflicted injury
- Injury due to participation in a riot
- Cosmetic surgery
- Loss resulting from air travel, except as a fare-paying passenger on a commercial airline
- Injury resulting from any declared or undeclared war
- Injury while in the armed forces of any country
- Injury covered by any worker's compensation or occupational disease law
- Treatment provided in a government hospital unless the Insured is legally obligated to pay such charges
- Infections except pyogenic or bacterial infections caused wholly by a covered injury
- Claims occurring while parachuting or hang-gliding
- Expenses covered by any other policy
- Hernia in any form
- Sickness or disease in any form
- Fighting (unless an innocent victim)
- Injuries due to intramural tackle football, hockey, or rugby. Other intramural sports are covered.
- All intercollegiate sport participation, including off-season conditioning
- Injuries resulting from the use of any illicit drug and/or narcotic unless administered on the advice of a physician

MAPP Policy Limits

- **Carrier:** FRMT, Ltd.
- **Policy Term:** October 1, 2023 – September 30, 2024
- **Limit of Coverage:**
\$100,000 Accident Medical Expense; \$100,000 Accident Dental Injury Expense; \$5,000 Accidental Dismemberment and/or Accidental Death Benefit
- **Benefit Period:** 52 weeks from the date of the accident

An individual must meet the following criteria to be eligible for coverage under MAPP:

- Membership has been reported to the General Fraternity through the [Member's Area](#).
- In good standing with the Fraternity.
- Currently enrolled at the college or university at which the member's collegiate chapter is located.

If the accident occurs during the summer or holiday break, the member must have been enrolled during the prior school term and be enrolled for the next term.

Visit the [MAPP website](#) to learn more about the program, including how to file a claim.

Optional Insurance Coverage

Chapter Property Insurance Program

If a local house corporation owns a physical plant or building, there is no coverage for damage to the building under the general liability policy of Sigma Nu Fraternity. The only exception is fire damage. Under the Fraternity's general liability policy, there is a limit of \$100,000 for fire damage done to a property rented by a collegiate chapter for seven (7) or more days.

Administered by Holmes Murphy, the [Fraternal Property Management Association \(FPMA\)](#) Insurance Program is a property insurance program specifically designed for the unique needs of house corporations.

The property program provides all risk coverage for the building, contents, business income (loss of rental income), extra expense, and equipment breakdown for property owned or leased by the local house corporation. This coverage does not insure the belongings of the individual members of the chapter. Each chapter member should ensure that their personal property is covered either under their parents' Homeowner's policy or a standalone Renter's policy.

Additional benefits of FPMA membership include a semiannual newsletter focusing on risk management and issues facing property managers and a biennial inspection that provides recommendations for physical plant improvements, addressing life safety and property conditions, and replacement cost valuation.

If interested in securing a quote, contact [Holmes Murphy](#) directly.

Worker's Compensation Coverage

The Fraternity's insurance policies do NOT provide Worker's Compensation coverage for chapter or house corporation employees. It is the responsibility of each chapter and house corporation to be familiar with their state laws regarding any requirements regarding Worker's Compensation coverage for employees.

A few insurance carriers will underwrite small worker's compensation risks on a monoline basis. In addition, each state has a State Assigned Risk Pool that will write Worker's Compensation coverage for an employer in their state if they cannot find coverage on the open market. If your operations are in a monopolistic state (North Dakota, Ohio, Washington, and Wyoming), you can only purchase insurance through your state's plan.

It is important to note that, in addition to payrolls paid to a chapter cook and housemother, subsidized housing provided to chapter members in exchange for service in a position (e.g., house manager, kitchen steward, chapter officer) may be covered under the Worker's Compensation laws of your state for a work-related injury.

Contact [Holmes Murphy](#) for questions and assistance with securing this coverage.

Reporting Potential Claims

Insurance claims under the Fraternity's insurance policies typically arise from chapter activities at which property damage occurs, or an individual is injured. When such an incident should occur, it is essential to collect the names and contact information of all involved parties and witnesses and **immediately submit a report to the General Fraternity via the [Incident Report Form](#) or by calling 540-463-1869.**

What Should Be Reported?

Promptly report the following:

- Any incident that causes or contributes to an injury or death
- Any demand for compensation, whether verbal or written
- Any lawsuits or subpoenas served on the chapter by an officer of the court
- Any contact by an attorney or investigator asking about an occurrence involving the chapter or chapter members
- Any potential violation of the *Risk Reduction Policy*, [The Law of Sigma Nu Fraternity, Inc.](#), college/university policy, or local, state, or federal laws

If you question whether an incident warrants reporting, err on the side of caution and report it immediately.

It is imperative all potential claims and incidents are reported immediately to the General Fraternity. Upon receipt of a report, the General Fraternity staff will follow up promptly with the reporting party and leadership of the associated Sigma Nu entity and notify legal counsel (as may be appropriate) and the Fraternity's claim administrator firm, [Dynamic Claims](#).

Litigation

There is a possibility a lawsuit may be served on a member of your chapter. There is a limited time to file an initial answer to a lawsuit. Therefore, it is imperative to follow these steps should you receive notice of a lawsuit:

1. Treat any potential or actual claim or lawsuit as a high-priority item and immediately notify the General Fraternity by phone at (540) 463-1869.
2. Forward any legal correspondence and other communication you received to the General Fraternity at headquarters@sigmanu.org.

Crisis Management Plan

Each chapter should have a written Crisis Management Plan that is regularly reviewed, updated, and understood by the chapter membership and alumni advisors. Consult the Fraternity's [Crisis Management Plan Template](#) for assistance in creating this plan.

During an Emergency

- Contact the proper authorities immediately.
- The Chapter Commander is in charge during all emergency situations until he is relieved by an Alumni Advisor Board member, House Corporation officer, or General Fraternity representative. In the absence of the Commander, the next-highest ranking chapter officer should assume these duties.
- The chapter facility should be closed and secured at once.
- Do not tamper with any area involved in the incident.
- The Commander should promptly notify the General Fraternity, Chapter Advisor, House Corporation President, and Fraternity/Sorority Life Advisor.
- Call a chapter meeting to account for all members and review the chapter's Crisis Management Plan.
- Instruct members to make no statements or comments to the media. The Commander should work in consultation with the General Fraternity on handling media inquiries.
- In the event of an accident resulting in serious or fatal injury, the family will be notified by medical or law enforcement personnel.

Resources

Proper risk management and event planning are critical to reducing risk and minimizing the impact should an accident occur. Below are numerous resources to assist with creating and implementing proper risk and event management protocols. If you should ever need additional support, please do not hesitate to contact the General Fraternity at 540-463-1869 or headquarters@sigmanu.org.

General Fraternity Resources

[Risk Reduction Chapter Resources](#)

[Social Planning Resources](#)

[Social Chairman Officer Resource Page](#)

[Risk Reduction Chairman Officer Resource Page](#)

[Best Practices Library](#)

[Risk Reduction Policy](#)

[Trademark and License Policy](#)

[The Law of Sigma Nu Fraternity, Inc.](#)

[Incident Report Form](#)

Insurance Resources

[Holmes Murphy Resources for Sororities and Fraternities](#)

[Omni Insurance Services, LLC Website](#)

[Dynamic Claims Services](#)

[Member Accident Protection Program](#)

[Special Event Insurance](#)

[FRMT, Ltd. Website](#)

Other Resources

[North American Interfraternity Conference](#)

[National Institute of Alcohol Abuse and Alcoholism](#)

[Campus Drug Prevention](#)

[HazingPrevention.Org](#)

[National Sexual Violence Resource Center](#)

[Active Minds](#)

[JED Foundation](#)



**Sigma Nu
Fraternity**

**EXCELLING
WITH HONOR**

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